

# Revelations

Revelations church management software offers award-winning church management functionality in both a single user and local area network software package. Revelations operates on all Microsoft operating systems from Windows 98 on.

## **Provides a comprehensive database to manage your members, households, and various groups.**

Information is the life-blood of a vibrant church. Revelations church management software offers extensive member information management capabilities to capture, maintain, and effectively use information related to your people. Combined with the extensive communication power of the Internet, Revelations will significantly enhance the quality and reliability of your information.

## **Superior transaction entry process and speed.**

Multiple members may be set-up per household in a single window with speed and easy navigation. Revelations is known for its superior design that optimizes the transaction entry process.

## **Up to ten special events per member.**

Revelations church management software supports up to ten events for each person, such as; birthdays, baptisms, marriages, first communion, and graduations. You will be able to produce regular reports by special event type, providing your church staff or lay people to send communications to members on their commemorative event dates. Your church will sense a deeper unity and appreciation for such attention to personal detail.

Up to ten phone numbers and email addresses. As your staff communicates with, and makes visits to members of your congregations, these features provide the utmost in convenience and flexibility. All the information is stored with the member record in Revelations.

## **Household Management**

Assignment to multiple households. We live in a time when families are mobile and occasionally disrupted. Family dynamics change through marriage, re-marriage, graduation, and other events. Revelations church management software permits quick changes and even allows individuals to be tracked as members of more than one family in the case of re-marriages.

## **Multiple residential addresses per household.**

Your church may have members that reside in other cities during parts of the year. If so, you will be able to stay in touch with them easily by maintaining multiple mailing addresses for them. Revelations church management software provides the ultimate flexibility in managing and communicating with households in a congregation.

Group management with versatile criteria and rapid set-up. Groups can be set-up for various criteria, such as: choirs, youth groups, Sunday School teachers, worship teams, ushers, prayer chain, church boards, committees, or staff members. Revelations church management software enables regular and targeted communications, which can be especially valuable when meetings change or quick contact across a specific group is needed.

## **Talent Tracking and Management**

Flexible talent identification and tracking. Talents can be recorded for each person in your congregation. Examples might include talents like: pianist, custodian, mechanic, choir, teacher, nursery, writer, marketer, carpenter, etc. Reports can be quickly produced by talent category as well. This type of information will allow your church staff to quickly empower the lay membership when ministries or needs of the church body require specific talents.

## **Attendance Tracking and Reporting**

Recording attendance for church services and special events. Easy entry of attendance and reporting keeps you in touch with attendance trends among individuals, households, and your entire congregation. You will have the visibility if individuals or households may be slipping away. Such timely information will allow you to pro actively touch base with vulnerable members.

Notes support. This becomes a convenient and confidential electronic filing system for Pastors or staff to keep notes about members and specific issues.

Member status changes and archiving are part of the individual database record. This feature permits easy status change for inactive members and allows for historical archiving and future communications.

## **Contribution and Envelope Management**

Envelope flexibility. Envelopes may be assigned to individual or households enabling efficient collections, transaction entry, fund distribution, and reporting. The multiple envelope numbers feature provides the utmost in flexibility and efficiency while managing giving across a large and diverse congregation.

Rapid batch recording of contributions and streamlined fund distribution. Batches of funds are quickly entered with the high-performing transaction processing design of Revelations.

Batch audit, reconciliation, reversals, and re-entry. Revelations' reconciliation process ensures that all funds are accounted for within a batch. When mistakes do occur in batch entry, they are quickly corrected on an individual basis, or an entire batch can easily be reversed without hassle and re-entered.

## **Fund Management**

Multiple fund support. By supporting multiple funds and campaigns, your church can easily manage contributions to a multitude of ministries and projects, such as:

- General fund
- Benevolence
- Missions
- Building projects
- Special projects

Member pledging for single or multiple funds. Your church staff and volunteer leaders can easily initiate and manage a new fund drive and then specify where each member's funds should be directed.

## **Reporting and Statements**

Standard report list. Revelations provides a comprehensive list of standard reports that are easily selected and generated with "point and click" navigation.

Customized reports. User defined and customized reporting can be accommodated with the report writer product option with Revelations as well.

Contribution reports and statements. With many statement styles to choose from, the printing of contribution statements for any time period will save you time and will be welcomed by your members as they prepare to document their charitable contributions at the time of tax filings.

Pledging reports and statements. Your financial staff will appreciate the analysis reports that provide a clear picture of the giving patterns in your church.

Church directory printing. Staff and members will be more informed about the members and households with this useful informational resource. No longer will a church directory and its important information have to be tied to publishing a formal directory.

## **Integration and Export**

Accounting integration. Revelations files can be easily integrated into popular accounting programs such as Quickbooks. Icon Systems provides file formatting and documentation to set-up the integration.

Exporting of information. Data files can be exported to one of several formats utilized by popular work processing, spreadsheet, and database programs. This enhances Revelations value and your efficiency.